



Exhibitor Information

2025 OPCEA Exhibition

RBC Place, London, ON

April 13 - 15, 2025

EXHIBIT DATES AND TIMES:

DATE	HOURS	DETAILS
Monday, April 14	8:00 am - 1:00 pm	Move In / Set-up
	2:00 - 7:00 pm	Show / OPCEA Reception starts at 5:00 pm
Tuesday, April 15	9:30 am - 4:30 pm	Show
	4:30 pm	Take-down / Move Out

YOU MUST BE AN OPCEA MEMBER TO EXHIBIT.
THIS YEAR, EACH MEMBER COMPANY MAY PURCHASE A
MAXIMUM OF ONE BOOTH.
OPCEA WILL EMAIL REGISTRATION LINK TO MEMBERS WHEN
REGISTRATION OPENS.

EXHIBIT SPACE:

Your exhibitor fee of \$1,500 + HST includes:

- ✓ Three (3) exhibit booth staff;
- ✓ Carpeting;
- ✓ 1 skirted table (6' long) and two (2) chairs in a 10'L x 8'D display space;
- ✓ Name badges for all paid exhibit booth staff
- ✓ Company description (max. 50 words) in the conference app.
- ✓ Three (3) tickets for Tuesday lunch in the Exhibit Hall
- ✓ Electricity

Your exhibitor fee DOES NOT include:

- * More than three (3) Exhibit Booth Staff per booth; additional booth staff must be registered at \$75 per person. **Deadline to add booth staff – March 29, 2025**
- * Any event tickets other than those listed above

The fee will go up to \$2,000 on Feb 17 when it opens to everyone.

EVENT TICKET PRICES (subject to HST):

- Sunday Night Icebreaker Additional Person \$125
- Monday Awards Luncheon \$80
- Tuesday Closing Reception \$75

CANCELLATION POLICY:

- Cancellation must be emailed to admin@weao.org
- Cancelling on or **before February 28, 2025** is refundable but subject to a \$100 administrative fee.
- Canceling **on or after March 1, 2025** will not receive a refund. The refund and cancellation policy will not be waived.
- In the event WEAO must cancel the conference due to government restrictions, WEAO will refund the full cost of registration. However, WEAO does not assume responsibility for any additional costs, charges, or expenses including charges made for travel and lodging.

IMPORTANT NOTES:

1. The 2025 WEAO Technical Symposium and OPCEA Exhibition will be subject to the applicable public health guidelines and regulations at the time of the exhibition. Every individual who attends the Exhibition will need to comply with those guidelines and regulations.
2. One (1) booth may be purchased per company
3. Booths are limited to 8' high x 10' deep x 10' wide. Your booth is not to extend into an adjacent booth space nor into aisle. The backdrop cannot be more than 3' from the back of the booth. The 3' high partition between booths must not be removed. Exhibitors not conforming to these requirements will be asked to modify their display or remove it. No exceptions.
4. Booths may not be removed prior to 4:30 on Tuesday out of courtesy to other exhibitors. Any offender will lose booth privileges for the 2026 exhibition. Please advise your staff.
5. Safety shoes must be worn by all personnel in the exhibition hall during set-up and tear-down.
6. **ONLY** equipment that can be carried or rolled in can be displayed in a booth. There will be **NO** forklift available to exhibitors.
7. All electrical equipment used or displayed in the exhibition shall be CSA certified.
8. Exhibitor badges will be available at Registration Desk, just outside the Exhibition Hall.
9. The Ice-Breaker will be held on Sunday evening from 7-10pm at RBC Place Ballroom 1&8
10. The WEAO Awards Luncheon will be held on Monday from 12:00-2:00 at Doubletree by Hilton Hotel Ballroom.
11. Volunteers are always needed for the OPCEA Reception on Monday from 5-7pm. Please reach out to Gary Fricke (gary@fwscanada.ca) should you wish to volunteer.
12. For any questions, please contact Gary Fricke OPCEA Exhibition Lead, Kris Montgomery or Kris Montgomery (kmontgomery@flowpointsystems.com)

CONFERENCE HOTEL:

Hilton by Doubletree: 300 King St, London, ON N6B 1S2

Phone Reservations: (519) 439 - 1661

Group Rate: \$185.00/night until March 21, 2025

Link: <https://www.hilton.com/en/attend-my-event/waterenvironmentassociationofontario2025/>

LOADING DOCK ACCESS:

The very accessible Loading Dock entrance is off of Wellington Road. The best route is to exit at Wellington Road North from Hwy. 401 and remain on Wellington Road to downtown London. Just after Horton Street you will pass under the railway tracks. Proceed through the traffic lights at York Street and the Loading Dock is just north of York on the right-hand side. The Loading Dock is only accessible from Wellington Road travelling North due to the centre boulevard.

MATERIALS HANDLING:

If you are shipping goods to the RBC Place for display at your booth, please note that only items which can be moved by hand or rolled will be accepted. To coordinate shipping and receiving of booth materials, please contact Stronco at exhibitorservices@stronco.com with copy to the OPCEA Exhibition Lead, Gary Fricke.

BOOTH WATER:

Should you require water for your display, please contact Gary Fricke, OPCEA Exhibition Lead at gary@fwscanada.ca. Note that only small quantities of water will be made available.