



**ONTARIO POLLUTION CONTROL
EQUIPMENT ASSOCIATION**

PO Box 137
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**MINUTES OF THE ANNUAL GENERAL MEETING
February 8th, 2011
3:30 to 6:00 PM
THE MISSISSAUGA GRAND, MISSISSAUGA ON**

Greg Jackson called the meeting to order at 3:45 PM. Greg introduced Frank Farkas of SPD Sales as the new President of the OPCEA.

President's Welcome: Frank Farkas presented a president's plaque to Greg Jackson in recognition of his presidency term and introduced the board members. Frank also stated that Wayne Harrison was appointed by the board to fulfill a one year director term to replace a resignation. A motion was made to accept the minutes of the 2010 AGM. Motion moved by Greg Jackson, 2nd by Wayne Harrison, all in favour, carried.

Treasurer's Report: Heinz Held reported that the OPCEA is a "not for profit" association and the goal is to break even. He also reported that there is a small amount of extra income from our insurance program (approx. \$500.00). The association saw a profit of \$868.00 and is in a good financial situation with assets and term deposits. A motion was moved by Bob Crane to accept the financial reports, 2nd by Ross Humphry, all in favour, carried.

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WEAO/OPCEA Conference 2011 Update: Rick Fisher reported that the registration package should have been received by all members by now for the April 11-12 tradeshow at The Westin and that 70 booths have been sold so far with move in being on Monday, April 11 from 8:00 am to 1:00 pm. He suggested that exhibitors arrive with two people to unload, one person to remove vehicle to parking lot and second to stay with show equipment, as parking is not allowed and any vehicle left unattended will be towed or ticketed. Rick informed the membership that there will be no storage or delivery at the Westin and that equipment must be able to be carried into the show. He also noted the importance of not tearing down prior to show closure at 5:00 pm. It was explained that we do not allocate booths until the show is sold out, so therefore, cannot confirm booth number assignments until that time. Rick also mentioned that the 2012 tradeshow will be held in Ottawa. There were some questions from the floor:

Why do we continue to use the Westin when in the GTA?

The WEAO/OPCEA will no longer be using the Westin as there is no cooperation being shown with the dates we require. We are looking at the Toronto Congress Centre as an alternative.

What happened to the idea of having a one day exhibition?

The OPCEA pushed the WEAO Conference Committee for a one day show, however, because of room allocations (OPS Challenge would be by themselves) and because of the financial impact, the idea was discarded.

Will the size/weight of equipment be monitored?

Yes. There is a 50 kg weight restriction and equipment must be able to be carried in with no use of mechanical equipment.

Golf Tournament: Tonia Van Dyk reported that the golf tournament will be held on June 1, 2011 at Cardinal Golf Club. She also reported that although it was a rainy day, last year was well attended with a total of 292 registrants with all 32 holes company sponsored. Pictures were included with registration of all foursomes, Hole in One Canada was used and the OPCEA donated \$1500.00 to WFP above what they raised with their draw. Also noted was that last years tournament was won by Greatario (6 under par). Tonia thanked Heinz Held, Mark Reeves and Ross Humphry for their continued assistance at the registration desk. The OPCEA is looking for company sponsor holes again this year with a value of \$50.00 to \$100.00 and asks that team captains please bring gifts for their team, please no baseball caps. Tonia asked that only the team captain register in order to speed up the process and that registration for the 2011 tournament will be going out by the end of February.

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2011 Directory Update: Brian Gage informed the membership that 10,000 copies are printed, being distributed to Cities, Municipalities, Consultants, WEAO Conference and Regional shows, he suggested that any member company who has or attends an event where they feel the directory would be well received, to contact the OPCEA office to arrange for copies. Brian explained that the company listing in the directory is free but they must submit filled out questionnaire to assure they are included with a full listing and that for legal reasons our publisher (ES&E Magazine, Steve Davey) cannot repeat last year's listing. Also explained was that advertising in the 2011 directory will be in full colour with company logo at no extra charge. Brian requested that any member who has a photo that they think would be interesting for the front cover of the directory, to submit to the OPCEA office.

Newsletter/Communications: Tonia Van Dyk explained that the OPCEA has a newsletter within Influents Magazine which is published four times a year and also has an OPCEA profile page which is currently profiling past OPCEA presidents. Tonia is looking for any articles that OPCEA members would like to submit and said she is looking for more editorial style submissions than advertising. She also advised members to check their contact information on the OPCEA website to ensure an accurate listing as it is not linked with the directory update.

OPCEA Membership: Frank Farkas reported that the association has 176 registered members with dues being \$250.00 plus HST and that the one time initiation has been increased from \$200.00 to \$300.00 plus HST. This decision was made to discourage members who do not renew at renewal time but then rejoin in order to exhibit. Frank also asked members to make sure that the OPCEA has the proper accounting contact information to ensure renewals are being e-mailed to the proper person/address.

JVK: Steve Davey introduced John Niekraszewicz of JVK Group who spoke on the enhancement of The Group Benefits Program for OPCEA member companies.

Marsh: Greg Jackson introduced Dan Winstanley of Marsh Canada who spoke on Group Liability Insurance for OPCEA member companies.

Election of New Board Members: Two positions were vacant, a call for nominations from the floor resulted in the election of Brian Gage of Aqua Technical Sales Inc. and John Carney of VL Motion Systems Inc. A motion to destroy the ballots was moved by Ross Humphry, 2nd by Greg Jackson, all in favour, carried.

Guest Speaker: Frank Farkas introduced guest speaker Linda Clarke, acting Regional Program Coordinator in the Central Region for the Ministry of Labour, who provided clarity on the rules and regulations regarding site safety and trade show set up and tear down.

Adjournment: There being no further business the meeting was adjourned at 6:05 pm.

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